

Friends Of The Raleigh Meeting Minutes

7 November 2022 8.00 pm

Attendance via Zoom

Attendees	Rheanna Mitchell (Secretary – Meeting Chair) (RM) Janice Matthews (Treasurer) (JM) Chris Tuckett (Deputy Headteacher) (CT) Rosie Hancock (Treasurer) (RH) Richard Witty (RW) Marcy Dalton (MD) Andrew Quinlan (AQ) Becky Martin (BM) Belinda Wates (BW) Apologies – Niall Haughey	
Minutes	No objections to minutes of previous meeting on 13 th September 2022. Matters arising – The need to fill two vacant Committee positions has been met with both RH and RM joining as Treasurer and Secretary respectively.	
Treasurer's Update	£350 income from Horsley Parish Council. £4,000 sponsorship from Thakeham for the Adventure playground. As agreed at last meeting a payment of £15,000 has been made to the School from funds raised over the summer.	JM
School Message	Focus at the school has now moved to the Reception play area. Opportunity for sponsorship of specific buildings within that. Requested a list of updated financial commitments from the Friends, which JM committed to send across.	CT
Upcoming Events	Christmas Fair – RM relayed the key messages on this taking part on Friday 9 th December. Poster to go out to parents this Friday 11 th November. Most items already purchased but general increase in prices of small items. Drive to be greener and parents to be asked to provide bags.	All

	<ol style="list-style-type: none"> 1. No second Father Christmas currently. 2. Sequencing of Year groups has been clarified with the school office. 3. Hot drinks to be provided to parents during the after school hours of 3.15 to 4pm <p>Summer Fair – Date advised by the School is the 9th July 2023. One key role to be filled in the Team will be the Food stalls, which requires some basic food certification.</p> <p>Summer Ball – Date not confirmed yet. Previous team are meeting this month.</p>	
AOB	<p>Valentine’s Disco – No date has been set</p> <p>Golf Event – No date has been set</p> <p>Easter Fair – No date has been set</p> <p>KS2 Christmas Carol event – Need some volunteers to sell drinks.</p> <p>Books – suggestion to use local book stores for book wish lists. This would be explored but Amazon was used as it was convenient.</p>	RM
Date of Next Meeting	Spring Term	
Action Points	<ol style="list-style-type: none"> 1. School to provide a breakdown of costs for the Reception Play area (already requested). Further sponsorship to be explored by NH 2. List of Friends financial commitments to be provided to the school by JM. 3. Follow up in 2 weeks on the Golf Event and Valentine’s disco. 4. Volunteers required for 1.5 – 2 hours on 12th December for hot drinks at KS2 Carols event. NH to put request out. 5. Book – Parent to explore options with a local Cobham book store in relation to making it easy for parents to buy books. RM 	