

Library Action Plan 2017 – 2020

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Development target	Action Needed	Mon & Team Resp	Training and Budget	Success Criteria & time scale	Annual Review comments
<p>Regular library use is maintained, with children and staff using new Reading Cloud 'Circulate' area to loan and return books and Dewey system to find/file books.</p>	<p>Promote weekly / fortnightly class library visit as per timetable. Children <u>expected</u> to take out books 'every lending library' visit (do not have to take home): Yrs R-1 = 1 book; Yrs 2-6 = 1-2 books.</p> <p>Staff and child librarians enabled to use Circulate loan / return features to book and return library books. (Peer teaching / refer to Reading Cloud reference booklet).</p> <p>KS2 children to use teaching resources (bookmarks & activity sheets) to embed use of Dewey System. Remind staff of Dewey system resources and support use in library lessons (KS2).</p>	RD	See Rdg Cloud annual subscription costs.	<p>Reading Cloud Dashboard / reports show books regularly loaned / returned by class groups across school.</p> <p>Monitor use termly</p> <p>Promote resources in staff meeting and monitor use and understanding of Dewey system in KS2 classes (March 2018)</p>	
<p>New Reading Cloud online library system is embedded and used as a curriculum reading resource.</p>	<p>Children able to logon to Reading Cloud in classrooms, computer suite, library or at home to:</p> <ul style="list-style-type: none"> - search for specific genre / author / book. - review 'most popular' and 'other books you may like' features to help guide choices - write book reviews (drafts inspected and passed by adult before going 'live') - take out an e-book and read at home. (Pupil logins and pupil reference book issued to children and staff summer term) <p>Re-familiarise staff with system prior to teaching children (focus on Teaching Assistants).</p>	RD	<p>Support by AS /GE / RD as req'd.</p> <p>TA training – subj leader release time.</p>	<p>Subject Leader release time to train TA's on Reading Cloud Aut 1.</p> <p>Children report they have used Rdg Cloud to help guide their book selection – summer 2018.</p> <p>Monitoring shows that ebooks have been loaned by all year groups - summer 2018.</p>	

				At least 20 book reviews across school (possibly G&T readers?) - summer 2018. Planning shows library use linked to curriculum learning (English, reading, topic research etc) - monitor termly.	
Children and parents know how to access Reading Cloud at home.	Information to parents – reminders linked to parents evening / Headlines about rich online resource to research appropriate books, reserve library books, take out ebooks (may read on tablet, PC etc). Refresh children’s knowledge how to log on and explore RC at home – class session.	RD		Regular reminders in home-school communication – termly: eg parents eve, newsletters Termly class session (ICT or Library lesson)	•
Library to be supervised for lunchtime use by children. Recruit/train Year 6 Librarians. Establish rotas for librarians/classes to visit library during lunchtimes.	Maintain rota of adult volunteers and Year 6 librarians. Ensure DBS checks as appr. Regular training sessions with year 6 librarians in response to need	RD		Library continues to be open 3x weekly lunchtimes, with adult supervision & Yr 6 library monitors. Rotas to be established by Aut 1. Termly training for Year 6 librarians	•
Library to be attractive, inviting and rich in environmental print.	Liaise with year groups to ensure displays changed termly. Add environmental print; including posters reminding children to respect library space and resources Dewey System to be clearly displayed for easy use.	RD	£5 printing	Environmental print to be displayed - Aut 1 Displays to be changed termly	•