

Company Registration No. 07686515 (England and Wales)

THE RALEIGH SCHOOL
(A COMPANY LIMITED BY GUARANTEE)

GOVERNORS STRATEGIC REPORT AND AUDITED ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2015

THE RALEIGH SCHOOL

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THE RALEIGH SCHOOL

REFERENCE AND ADMINISTRATIVE DETAILS

Governors and Members

C Handley (Chair) *
F O'Neill (Accounting officer) *
M Annesley *
J Atkinson
G Bright
S Davies
P Hill
S Jane *
L Light *
S Lillywhite *
E Littlewood
M McLaren (Resigned 31 August 2015) *
B Nash *
L Noble *
M Pollitt
J Porter (Resigned 31 March 2015)
N Rapley
C Roberts (Appointed 1 September 2015)
C Tuckett (Appointed 26 September 2014)

* members of the Finance and Facilities Committee

Senior leadership team

F O'Neill	- Headteacher
J Mumby	- Assistant Headteacher
A Maclean	- Assistant Headteacher/ SENCO
P Hill	- School Business Manager
K Batey	- Deputy Headteacher
C Tuckett	- Assistant Headteacher

Company registration number

07686515 (England and Wales)

Registered office

The Raleigh School
Northcote Crescent
Northcote Road
West Horsley
Surrey
KT24 6LX

Independent auditor

Wilkins Kennedy LLP
Greytown House
221-227 High Street
Orpington
Kent
BR6 0NZ

Bankers

HSBC
City of London Branch
60 Queen Victoria Street
London
EC4N 4TR

THE RALEIGH SCHOOL

REFERENCE AND ADMINISTRATIVE DETAILS

THE RALEIGH SCHOOL

GOVERNORS REPORT

FOR THE YEAR ENDED 31 AUGUST 2015

The governors present their annual report together with the accounts and independent auditor's reports of the charitable company for the period 1 September 2014 to 31 August 2015. The annual report serves the purposes of both a trustees' report, and a directors' report under company law.

The academy trust operates an academy for pupils aged 4 to 11 serving a catchment area in Surrey. It has a pupil capacity of 436 and had a roll of 436 in the school census on 1 October 2015.

Structure, governance and management

Constitution

The academy trust is a company limited by guarantee and an exempt charity. The charitable company's memorandum and articles of association are the primary governing documents of the academy trust.

The governors are the trustees of The Raleigh School and are also the directors of the charitable company for the purposes of company law. Details of the governors who served during the year are included in the Reference and Administrative Details on page 1.

The Raleigh School was incorporated on 29 June 2011 and obtained Academy status from 1 August 2011.

Members' liability

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

Method of recruitment and appointment or election of governors

The members of the Academy Trust shall comprise the signatories to the Memorandum, the governors pursuant to Article 46A and any person who is interested in the Objects and approved as a member by the Governors. The members may also include 1 person appointed by the Secretary of State, in the event that the Secretary of State appoints a person for this purpose. No such governor has been appointed.

The number of Governors shall be not less than 3, but shall not be subject to a maximum. The Academy Trust shall have the following Governors; up to 7 other Governors appointed under Article 50; a minimum of 3 and up to 5 Parent Governors appointed under Articles 53-58; up to 4 Staff Governors, comprising at least 1 teacher and at least 1 support staff, subject to Article 50A; the Headteacher, any Additional Governors if appointed under Article 62, 62A or 68A; and any Further Governors if appointed under Article 63 or Article 68A. The Academy may also have any Co-opted Governors appointed under Article 59. The Governors of the Predecessor School as at the date immediately prior to the Conversion Date shall be Governors as of the Conversion Date and shall serve their remaining terms of office as if they were still governors of the Predecessor School.

Each of the persons entitled to appoint members above shall have the right, from time to time by written notice delivered to the Office, to remove any Member appointed by them and to appoint a replacement member to fill a vacancy whether resulting from such removal or otherwise.

The term of office for any Governor, other than the Headteacher is four years. Subject to remaining eligible to be a particular type of Governor, any Governor may be re-appointed or re-elected.

THE RALEIGH SCHOOL

GOVERNORS REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2015

Policies and procedures adopted for the induction and training of governors

During the period under review the Governors held 6 meetings. New Governors are briefed by the Chair and Clerk, are provided with an outline of the role and are recommended to attend an introduction course provided by the Charitable Company's training provider. Where appropriate, new governors may be assigned a mentor from within the exiting governing body to support and strengthen the induction process. New governors are invited to attend committee meetings as observers before deciding on which committee (s) they wish to serve. Each non-staff governor assumes a subject monitoring and/or other curriculum liaison role. Governors are encouraged to attend relevant briefings and courses. The Chair or Vice Chair attend a briefing each term. All governors receive the "Surrey Governor" publication and this is discussed at each governing body meeting.

Governors' training needs were met by attending a programme of induction and briefing events organised by our procured governor support service. Individual governors attended briefings pertinent to their specific roles.

Organisational structure

The governing body sets the strategy of the Academy Trust and determines policies which are implemented by the Headteacher, who is also the Accounting Officer, and the Leadership Team. The governing body has a number of committees, including Finance & Facilities, Children & Learning, Personnel and Strategy. Policies determined by the governing body include curriculum, admissions, safeguarding and child protection, complaints, data protection, equality, pay and performance, health & safety, special educational needs and behaviour. In connection with financial matters the governing body sets authority levels and authorisation processes (including requiring governors' approval of expenditure above an annually determined level), approves an annual budget and monitors performance against it.

Related parties and other connected charities and organisations

The Academy is a member of the Effingham Learning Partnership (ELP), a "soft" federation of schools in the communities near to the Howard of Effingham School, a secondary academy. The Academy Trust contributes financially to ELP, with some of its staff leading on ELP initiatives. Key ELP initiatives include the provision of Home School Link Workers, holiday clubs, maths and science projects and the provision of staff training.

In September 2014 the Academy received confirmation from the DfE that it had been approved to be an appropriate organisation to become an academy sponsor.

THE RALEIGH SCHOOL

GOVERNORS REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2015

Objectives and activities

Vision and aims

Inspiring tomorrow's citizens

The Raleigh School is a primary school that strives to 'Inspire tomorrow's citizens'. Our vision is to inspire independence and nurture a life-long love of learning, creating proactive and responsible citizens who achieve their full potential. Our aims are underpinned by two key drivers:

- a life-long love of learning
- good citizenship

A major focus of 2014/15 was to work with the leadership team and other key stakeholders, including our pupils, to review and revamp the Academy's Vision and Aims. Governors receive regular reports on how citizenship and life-long love of learning are being promoted throughout the Academy.

Alongside, governors also oversaw a root and branch review of our equalities policy; there is regular monitoring and reporting to the governing body. We had very few reported incidents in the year, but are keen to learn lessons when we do.

Aims

Our Aims are set out below:

In a safe environment and through excellent teaching we aim to provide our children with creative, challenging learning opportunities which:

- encourage them to have high expectations of their abilities
- promote determination to succeed and encourage risk taking
- enable them to become independent and active in their own learning
- develop tolerance of others
- develop collaborative opportunities and an awareness of others' needs.

Inspire a life-long love of learning through excellent teaching and regular moderation to raise standards and accelerate progress.

Promote values of equality in terms of citizenship as a foundation to all that we do.

Continue the development of a skills based curriculum, with increased children's steerage and development of assessment.

School improvement through sharing best practice – within school between teachers and TAs, and between schools, as a sponsoring academy.

Maintain an unstinting focus on leadership skills and staff and governance capacity.

Develop and update the fabric of the school so we are confident our facilities provide a fit-for-purpose learning environment.

Monitor local need to understand implications for admissions and site.

THE RALEIGH SCHOOL

GOVERNORS REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2015

Objectives, strategies and activities

The Governing Body revised its structure and effectiveness and established a strategy committee to address significant "cross-cutting" issues before consideration by the full Governing Body. The strategy committee has delegated to it responsibility for the Academy Trust's risk management policy and risk assessment and monitoring. Other Governing Body committees focus on core objectives, for example: the Finance and Facilities committees have a common membership and share meetings which address issues concerning the Academy's finance and premises and the Children and Learning Committee ensures all aspects of the school's educational objectives are addressed.

The Finance & Facilities and Personnel Committees have refreshed and, in some cases, written anew, policies relating to financial processes and employer related duties.

The governing body, as a group, looked at subject link governor processes and school visits. The governors work schedule, setting out how we fulfil our duties and committee decisions, continues to be a useful tool. On academy conversion the Governors gave an undertaking to staff that their terms and conditions of employment would be maintained at least at the level determined by national and local agreements.

The Personnel and Pay Review committees continued their work to ensure the smooth implementation of performance related pay and support the induction and embedding of new members of the leadership team. The annual staff survey identified concerns about work/life balance, which governors are reviewing in order to seek to address.

The Leadership Team structure was reviewed and its membership modified during 2014/15.

Governor skill set and succession planning was managed. We carried out a detailed skills review and identified areas of focus before recruiting new parent and trust governors following the expiration of the terms of others. Our skills audit is revised regularly to identify and address the expertise the requirements of the governing body

Governor training needs were met by attending a programme of induction and briefing events organised by our procured governor support service. Individual governors attended briefings pertinent to their specific roles.

Governors confirmed that the Academy Trust would continue as a member of the Effingham Learning Partnership (ELP); a "soft" confederation of schools in the communities near the Howard of Effingham secondary school. The Academy Trust contributes financially to ELP as well as its staff leading on some ELP initiatives. Key ELP initiatives include the provision of Home School Link Workers, holiday clubs, maths and science projects and the provision of staff training.

Governors approved the updated School Development Plan, which was developed by way of a "bottom up" consultation process with all the School's stakeholders. Governors advised on the key strategic elements of the plan.

Governors had agreed at the end of 2013/14 that they would like to see concrete developments in further collaboration with similar minded schools, including by way of providing School to School support and/or entering into a multi academy trust (MAT) arrangement. We are providing School to School support and have obtained sponsoring academy status and have actively sought partners to develop our vision of a primary- led and locally based MAT. Progress has been slower than hoped with policy nationally and locally appearing to prefer a secondary-led and large scale model contrary to our primary-led and local ethos. During 2015/16 we will widen our net. The Governing body is communicating with both the DfE and Surrey County Council to progress matters.

The School was approved as an Initial Teacher Training provider.

THE RALEIGH SCHOOL

GOVERNORS REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2015

Public benefit

The Governors confirm that they have referred to the guidance contained in the Charity Commission's general guidance on Public Benefit when reviewing the charity's aim and objectives and in planning future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

The School operates an admissions policy. The First Priority is for looked after children, the Second Priority is for children for whom exceptional arrangements will apply, the Third Priority is for children with a sibling still in the School at the time of admission, the Fourth Priority is for children for whom the School is the nearest to their home and the Fifth Priority is for any other applicant. We are required to go to consultation on our admissions policy at the end of the academic year 2015/16

In our 2011/12 review we noted that "there is anecdotal evidence that oversubscription is increasing. We have established a working group to consider the facts and possible solutions." We carried out a careful analysis of our admissions criteria and in particular how they deal with "out of area" siblings and in-year admissions. The full governing body agreed that our policy should remain unchanged and that we should monitor its impact regularly.

Governors continue to be concerned that on occasions places cannot be found for children in our community and recognise the emotional impact that this can have on families. However, we have determined that our policies work well in the main and that we cannot increase our admissions numbers because of facility and resource constraints.

The Guildford Local Plan, if progressed, will present significant challenges and we have informed Guildford Borough Council of our current constraints so that the need for additional school provision in the area can be taken into account as necessary. The granting of MAT status would enable the school to apply to establish a school to meet increased demand.

Strategic report

Achievements and performance

Academic achievement has continued to be significantly above the local and national levels. By the end of EYFS, 92% achieved a "good level of development". By the end of Year 1, 95% passed the phonics screening test. By the end of Key Stage 1, 98% of children achieved at least a level 2 in reading; 93% achieved at least a level 2 in writing and 97% achieved at least a level 2 in maths. The percentage of level 3s by the end of Key Stage 1 was at least 14% higher than national percentages (57% level 3s in reading, 32% in writing and 52% in maths). By the end of Key Stage 2, 98% achieved at least a level 4 in reading, 98% in writing and 97% in maths. For the academic year 2014-2015, 98% of the children made at least 2 levels of progress across Key Stage 2; 100% made expected progress in writing and 98% made expected progress in maths.

Governors oversaw the implementation of the action plan to respond to OFSTED's September 2012 findings; focussing on consistent delivery of the outstanding teaching and learning practices observed in the school.

Key actions agreed in the year were the expansion of the teaching leadership team and whole team training on classroom observation and assessment of the quality of teaching. As well as contributing to the improvements sought by OFSTED, we have been able to introduce performance related pay confident that we will have objective and fair evidence as to the quality of teaching.

THE RALEIGH SCHOOL

GOVERNORS REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2015

During the year the Academy Trust undertook an independent inspection that provided assurance that the teaching and learning was on track in delivering the quality that is expected. An action plan was produced to further improve some aspects and this is being worked through.

Whilst much of the oversight was through the Children and Learning Committee, all governors played their part, for example, by monitoring through "Book Looks" progress in the drive to ensure that children are given the opportunity to respond to teacher's marking.

For one particular issue that arose, governors oversaw the analysis of and implementation of the action plan to respond to the dip in the Year 6 SAT results, particularly in writing. Considerable emphasis was placed on moderating levels and judgements.

Assessment for Learning is a continued focus. Governors continue to scrutinise and challenge dashboard and school-developed assessment data.

A particular focus in the year has been the oversight of the Academy's implementation of the revised national curriculum.

In terms of facilities, as reported last year, the introduction of Universal Infant Free School Meals from September 2014 acted as a prompt for a wholesale review of our catering arrangements, seizing the opportunity to improve the dining experience for all. We appointed new caterers and are confident that this will achieve the goals that we set out to achieve.

Having secured funding in prior years for significant projects, the focus in the current year was to use reserves to improve the decoration of several areas of the school, including a refurbished DT room. In addition a water heater had to be replaced and some major repairs were made to the main heating system.

Improvements to the hall, including its associated storage facilities, are required. We applied for and were unsuccessful with a bid for EFA/ACMF funding 2014/15 to fund this project.

Governors are, once again, grateful for the support of the Parent Staff Association, which funded projects such as the refurbishment of the DT room, now renamed "The Galley", the replacement of the Wi-Fi system and the creation of a new allotment garden.

Key performance indicators

The key performance indicators reviewed by the governors in Finance & Facilities committee meetings include income from the Department for Education (determined broadly by reference to the number of pupils on roll), income from before and after school clubs, income from lettings; expenditure on staff, utilities and curriculum supplies. The level of capital expenditure and maintenance of facilities is closely monitored. Actual and projected cash flow and reserves are also monitored. These items are all reported in the financial statements.

Going concern

After making appropriate enquiries, the board of governors has a reasonable expectation that the academy trust has adequate resources to continue in operational existence for the foreseeable future. For this reason the board of governors continues to adopt the going concern basis in preparing the accounts. Further details regarding the adoption of the going concern basis can be found in the statement of accounting policies.

THE RALEIGH SCHOOL

GOVERNORS REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2015

Financial review

Most of the Academy's income is obtained from the Education Funding Agency (EFA) in the form of recurrent grants, some of which are restricted to particular purposes. The grants received from the EFA during the year ended 31 August 2015 and the associated expenditure are shown as restricted funds in the Statement of Financial Activities.

The Academy also receives grants for fixed assets from the EFA. In accordance with the Charities Statement of Recommended Practice, 'Accounting and Reporting by Charities' (SORP 2005), such grants are shown in the Statement of Financial Activities as restricted income in the fixed asset fund. The restricted fixed asset fund balance is reduced by annual depreciation charges over the expected useful life of the assets concerned.

During the year ended 31 August 2015, total expenditure of £1,892k (2014: £1,748k) was met by recurrent grant funding from the EFA together with other incoming resources. The excess of expenditure over income for the year (excluding restricted fixed asset funds and transfers to restricted fixed asset funds) was £4k (2014: £14k income over expenditure).

At 31 August 2015 the net book value of fixed assets was £3,999k (2014: £3,983k). Movements in tangible fixed assets are shown in note 10 to the financial statements. The assets were used exclusively for providing education and the associated support services to the pupils of the Academy.

The Local Government Pension Scheme (LGPS), showed a deficit in respect of the Academy's participation of £511k at 31 August 2014 (2014: £475k).

The Academy held fund balances at 31 August 2015 of £3,648k (2014: £3,755k) comprising £3,488k (2014: £3,508k) of restricted funds and £160k (2014: £247k) of unrestricted general funds. Of the restricted funds, £3,999k (2013: £3,983k) is represented by tangible fixed assets.

The Pension reserve which is considered part of restricted funds was £511k (2014: £475k) in deficit.

Reserves policy

The Governors review the reserve levels of the Academy annually. This review encompasses the nature of income and expenditure streams, the need to match income with commitments and the nature of reserves. The Governors have determined that the appropriate level of free reserves should be equivalent to four weeks' expenditure, approximately £140k (2014: £140k).

The reason for this is to provide sufficient working capital to cover delays between spending and receipt of grants and to provide a cushion to deal with unexpected emergencies such as urgent maintenance. The academy's current level of free reserves of £160k (2014: £247k) (total funds less the amount held in fixed assets and restricted funds), the Governors expect the excess in reserves to be utilised in the coming years.

Investment policy and powers

Under the Memorandum and Articles of Association, the academy has the power to invest funds not immediately required for its own purposes, in any way the Governors see fit. The organisation has a positive cash balance to cover eventualities and unforeseen expenses. The banking facilities are reviewed on a regular basis.

THE RALEIGH SCHOOL

GOVERNORS REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2015

Principal risks and uncertainties

The Governors have assessed the major risks to which the Academy is exposed, in particular those relating to the specific teaching, provision of facilities and other operational areas of the Academy, and its finances. The Governors have implemented a number of systems to assess risks that the School faces, especially in the operational areas (e.g. in relation to teaching, health and safety, bullying and School trips) and in relation to the control of finance. The Governors have introduced systems, including operational procedures and internal controls in order to minimise risk. Where significant financial risk still remains they have ensured they have adequate insurance cover. The Academy has an effective system of internal financial controls and this is explained in more detail in the Governance Statement on page 12.

The principal risks and uncertainties that The Raleigh School faces are mitigated by the risk management process that the Academy Trust has in place.

Financial and risk management objectives and policies

The Governors have implemented a risk management policy and risk assessment process. The policy and assessment process are reviewed annually by the Strategy Committee advised by the Finance & Facilities Committee. Risks are reviewed under the following headings: political, economic, social, technological, legislative and environmental. The Headteacher and Leadership Team assess progress with regard to risk on a regular basis through the school year.

The principal risks identified in the period were:

- Academy status results in increased freedoms, however, the status of and requirements on academies can change, which may result in a higher burden on the Academy and Governing Body or require a change in relationship with other schools.
- The possible reorganisation by Surrey County Council (SCC) of its school confederations which might have affected the composition and operation of the Effingham Learning Partnership ("ELP") SCC has halted its review, although confederation funding for 2013/14 remains in doubt. The Academy Trust remains committed to working as part of ELP and funding a proportionate share of its activities.
- Possible future changes to school budgets. As an Academy funding reductions are limited in 2013/14, however, Governors are alert to the possibility of reductions in future years. Governors have participated in consultations on future funding and have reviewed the reserves policy and staffing model.
- The impact of extremes of weather and/or disruption to utilities. The school emergency plan is regularly reviewed and updated. Regular maintenance is carried out.
- The impact of changes to subscription levels; oversubscription may be increasing and Governors wish to ensure the school continues to meet the needs of local pupils. Governors have also monitored the potential impact of free schools in reducing admission numbers.

A risk arises in relation to the defined benefit pension scheme, due to the fact that there is a deficit of £511k (2014: £474k).

THE RALEIGH SCHOOL

GOVERNORS REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2015

Plans for future periods

During 2015/16 Governors will be assessing progress against the OFSTED action plan, including the impact on teaching and learning of the expanded Leadership Team and increased focus on linkage of staff reward to performance. Development and retention of staff is to be further enhanced through the provision of support to other Surrey schools.

Governors will monitor the development of the Guildford Local Plan; some of the options currently being consulted on for the provision of additional housing would result in the need for additional primary school places in the community traditionally served by the School in the medium term.

In the short term, having undertaken a number of improvements to facilities during the past few years, the Governors will be reviewing plans for future enhancements, such as the reorganisation of storage spaces to increase hall capacity, redecoration of classrooms and a review of flat roofs.

Auditor

In so far as the governors are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the governors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The trustees' report, incorporating a strategic report, was approved by order of the board of governors, as the company directors, on 25 November 2015 and signed on its behalf by:

C Handley
Chair

THE RALEIGH SCHOOL

GOVERNANCE STATEMENT

FOR THE YEAR ENDED 31 AUGUST 2015

Scope of responsibility

As governors we acknowledge we have overall responsibility for ensuring that The Raleigh School has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The board of governors has delegated the day-to-day responsibility to the Headteacher, as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between The Raleigh School and the Secretary of State for Education. They are also responsible for reporting to the board of governors any material weaknesses or breakdowns in internal control.

Governance

The information on governance included here supplements that described in the Governors Report and in the Statement of Governors Responsibilities. The board of governors has formally met 6 times during the year. Attendance during the year at meetings of the board of governors was as follows:

Governors	Meetings attended	Out of possible
C Handley (Chair)	6	6
F O'Neill (Accounting officer)	6	6
M Annesley	6	6
J Atkinson	6	6
G Bright	4	6
S Davies	6	6
P Hill	6	6
S Jane	6	6
L Light	6	6
S Lillywhite	6	6
E Littlewood	6	6
M McLaren (Resigned 31 August 2015)	5	6
B Nash	5	6
L Noble	6	6
M Pollitt	3	6
J Porter (Resigned 31 March 2015)	4	4
N Rapley	6	6
C Roberts (Appointed 1 September 2015)	0	0
C Tuckett (Appointed 26 September 2014)	6	6

The Governing body have considered the need for a separate audit committee and have concluded that this requirement shall be undertaken by the Finance & Facilities Committee.

THE RALEIGH SCHOOL

GOVERNANCE STATEMENT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2015

The Finance and Facilities Committee is a sub-committee of the main board of governors. Its purpose is to:

- provide guidance and assistance to the Headteacher in all matters relating to budgeting and finance.
- review the management of internal controls, risk management and corporate governance within the school on a systematic basis.
- review financial policy statements, including consideration of long-term planning and resourcing as described in the School Development Plan.
- consider each year's planned budget and recommend its approval to the Governing Body, or if delegated responsibility, approve and submit this to DoE.
- monitor financial reports of all public and non-public funds against the budget.
- report the financial position to the Governing Body each term.
- ensure the audit of public and non-public funds, to receive the related audit reports, to respond as appropriate to these and to present these to the Governing Body.
- annually review, approve and recommend any changes in the scheme of delegation.
- monitor the value for money of school activities.
- review of any issues arising from the Internal Audit report and the annual audit

The scope of these activities will include all income and expenditure for which the school is responsible including but not limited to:

- The School delegated budget
- School contributions to the Effingham Learning Partnership

Attendance at meetings in the year was as follows:

Governors	Meetings attended	Out of possible
C Handley (Chair)	7	7
F O'Neill (Accounting officer)	7	7
M Annesley	0	0
S Jane	2	7
L Light	7	7
S Lillywhite	7	7
M McLaren (Resigned 31 August 2015)	4	7
B Nash	6	7
L Noble	7	7

Review of value for money

As accounting officer the Headteacher has responsibility for ensuring that the academy trust delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The accounting officer considers how the academy trust's use of its resources has provided good value for money during each academic year, and reports to the board of governors where value for money can be improved, including the use of benchmarking data where available. The accounting officer for the academy trust has delivered improved value for money during the year by:

- Raising student attainment
- Investment into resources
- Repair and refurbishment of facilities
- Better purchasing, including membership of purchasing consortia
- Income and Expenditure reviews at Finance and Facilities Committee meetings
- Independent Internal Auditor reports

THE RALEIGH SCHOOL

GOVERNANCE STATEMENT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2015

The purpose of the system of internal control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of academy trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in The Raleigh School for the period 1 September 2014 to 31 August 2015 and up to the date of approval of the annual report and accounts.

Capacity to handle risk

The board of governors has reviewed the key risks to which the academy trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The board of governors is of the view that there is a formal ongoing process for identifying, evaluating and managing the academy trust's significant risks that has been in place for the period 1 September 2014 to 31 August 2015 and up to the date of approval of the annual report and accounts. This process is regularly reviewed by the board of governors.

The risk and control framework

The academy trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the board of governors;
- regular reviews by the Finance and Facilities Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines;
- delegation of authority and segregation of duties;
- identification and management of risks.

The Governing Body has considered the need for a specific internal audit function and has decided not to appoint a Responsible Officer. However, the Governors have appointed Wilkins Kennedy LLP, to complete the internal audit function. Wilkins Kennedy LLP's role includes giving advice on financial matters and performing a range of checks on the Academy Trust's financial systems. In particular the checks carried out in the current period include:

- Testing of control systems
- Testing of control account/ bank reconciliation
- Review of policies and procedures and adherence thereon
- Review of governance and training of Governors

Wilkins Kennedy LLP reports to the Governing body on the operation of the systems of control and on the discharge of the Governing Body's financial responsibilities. The role is carried out by a separate office at Wilkins Kennedy LLP with no connection to the audit team, this is to ensure the reviews are carried out independently.

Wilkins Kennedy LLP has delivered their schedule of work as planned and no issues of significance were identified.

THE RALEIGH SCHOOL

GOVERNANCE STATEMENT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2015

Review of effectiveness

As accounting officer the Headteacher has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the internal audit;
- the work of the external auditor;
- the financial management and governance self-assessment process;
- the work of the executive managers within the academy trust who have responsibility for the development and maintenance of the internal control framework.

The accounting officer has been advised of the implications of the result of their review of the system of internal control by the Finance and Facilities Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the board of governors on 25 November 2015 and signed on its behalf by:

C Handley
Chair

F O'Neill
Accounting officer

THE RALEIGH SCHOOL

STATEMENT ON REGULARITY, PROPRIETY AND COMPLIANCE *FOR THE YEAR ENDED 31 AUGUST 2015*

As accounting officer of The Raleigh School I have considered my responsibility to notify the academy trust board of governors and the Education Funding Agency of material irregularity, impropriety and non-compliance with EFA terms and conditions of funding, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook.

I confirm that I and the academy trust's board of governors are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of governors and EFA.

Approved on 25 November 2015 and signed by:

F O'Neill
Accounting Officer

THE RALEIGH SCHOOL

STATEMENT OF GOVERNORS RESPONSIBILITIES

The governors (who act as trustees for The Raleigh School and are also the directors of The Raleigh School for the purposes of company law) are responsible for preparing the Governors Report and the accounts in accordance with the Annual Accounts Direction issued by the Education Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the governors to prepare accounts for each financial year. Under company law the governors must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period.

In preparing these accounts, the governors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2005;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The governors are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The governors are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring that grants received from the EFA/DfE have been applied for the purposes intended.

The governors are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions.

Approved by order of the board of governors on 25 November 2015 and signed on its behalf by:

C Handley
Chair

THE RALEIGH SCHOOL

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE RALEIGH SCHOOL

We have audited the accounts of The Raleigh School for the year ended 31 August 2015 set out on pages 22 to 41. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and the Academies Accounts Direction 2014 to 2015 issued by the EFA.

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of governors and auditors

As explained more fully in the Governors Responsibilities Statement set out on page 17, the governors, who are also the directors of The Raleigh School for the purposes of company law, are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the accounts in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the accounts

An audit involves obtaining evidence about the amounts and disclosures in the accounts sufficient to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the governors; and the overall presentation of the accounts. In addition, we read all the financial and non-financial information in the Governors Annual Report to identify material inconsistencies with the audited accounts and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on accounts

In our opinion the accounts:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2015 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Academies Accounts Direction 2014 to 2015 issued by the EFA.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Governors Report for the financial year for which the accounts are prepared is consistent with the accounts.

THE RALEIGH SCHOOL

INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE MEMBERS OF THE RALEIGH SCHOOL

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of Governors remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Michelle Wilkes (Senior Statutory Auditor)

For and on behalf of Wilkins Kennedy LLP

Chartered Accountants

Statutory Auditor

Greytown House

221-227 High Street

Orpington

Kent

BR6 0NZ

Dated: 16 December 2015

THE RALEIGH SCHOOL

INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO THE RALEIGH SCHOOL AND THE EDUCATION FUNDING AGENCY

In accordance with the terms of our engagement letter dated 27 July 2015 and further to the requirements of the Education Funding Agency (EFA) as included in the Academies Accounts Direction 2014 to 2015, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by The Raleigh School during the period 1 September 2014 to 31 August 2015 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to The Raleigh School and the EFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to the The Raleigh School and the EFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the The Raleigh School and the EFA, for our work, for this report, or for the conclusion we have formed.

Respective responsibilities of The Raleigh School's accounting officer and the reporting accountant

The accounting officer is responsible, under the requirements of The Raleigh School's funding agreement with the Secretary of State for Education dated [x] and the Academies Financial Handbook, extant from 1 September 2014, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2014 to 2015. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 1 September 2014 to 31 August 2015 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

Approach

We conducted our engagement in accordance with the Academies Accounts Direction 2014 to 2015 issued by the EFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy trust's income and expenditure.

Our work included identification and assessment of the design and operational effectiveness of the controls, policies and procedures that have been implemented to ensure compliance with the framework of authorities including high level financial control areas and areas assessed of presenting a higher risk of impropriety. We undertook detailed testing, based on our assessment of risk of material irregularity, where such controls, policies and procedures apply to classes of transactions. This work was integrated with our audit on the financial statements to the extent evidence from the conduct of that audit supports the regularity conclusion as well as additional testing based on our assessment of risk of material irregularity.

THE RALEIGH SCHOOL

INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO THE RALEIGH SCHOOL AND THE EDUCATION FUNDING AGENCY (CONTINUED)

Conclusion

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 September 2014 to 31 August 2015 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

Reporting Accountant

Wilkins Kennedy LLP
Greytown House
221-227 High Street
Orpington
Kent
BR6 0NZ

Dated: 16 December 2015

THE RALEIGH SCHOOL

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2015

	Notes	Unrestricted funds £'000	Restricted funds £'000	Fixed Asset funds £'000	Total 2015 £'000	Total 2014 £'000
Incoming resources						
<i>Resources from generated funds</i>						
- Voluntary income	2	85	37	-	122	97
- Activities for generating funds	3	164	-	-	164	99
<i>Resources from charitable activities</i>						
- Funding for educational operations	4	-	1,517	-	1,517	1,621
Total incoming resources		249	1,554	-	1,803	1,817
Resources expended						
<i>Costs of generating funds</i>						
<i>Charitable activities</i>						
- Educational operations	6	56	1,741	85	1,882	1,740
Governance costs	7	-	10	-	10	8
Total resources expended	5	56	1,751	85	1,892	1,748
Net incoming/(outgoing) resources before transfers						
Gross transfers between funds		(280)	179	101	-	-
Net income/(expenditure) for the year		(87)	(18)	16	(89)	69
Other recognised gains and losses						
Actuarial gains/(losses) on defined benefit pension scheme	17	-	(18)	-	(18)	(127)
Net movement in funds		(87)	(36)	16	(107)	(58)
Fund balances at 1 September 2014		247	(475)	3,983	3,755	3,813
Fund balances at 31 August 2015		160	(511)	3,999	3,648	3,755

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006. A statement of total recognised gains and losses is not required as all gains and losses are included in the statement of financial activities.

All of the academy's activities derive from continuing operations during the two financial periods above.

THE RALEIGH SCHOOL

BALANCE SHEET

AS AT 31 AUGUST 2015

		2015		2014	
	Notes	£'000	£'000	£'000	£'000
Fixed assets					
Tangible assets	10		3,999		3,983
Current assets					
Stocks	11	7		4	
Debtors	12	54		84	
Cash at bank and in hand		255		341	
		<u>316</u>		<u>429</u>	
Current liabilities					
Creditors: amounts falling due within one year	13	(156)		(182)	
		<u></u>		<u></u>	
Net current assets			160		247
Net assets excluding pension liability			<u>4,159</u>		<u>4,230</u>
Defined benefit pension liability	17		(511)		(475)
			<u></u>		<u></u>
Net assets			<u>3,648</u>		<u>3,755</u>
Funds of the academy trust:					
Restricted funds	15				
- Fixed asset funds			3,999		3,983
- Pension reserve			(511)		(475)
			<u>3,488</u>		<u>3,508</u>
Total restricted funds			3,488		3,508
Unrestricted income funds	15		160		247
			<u>3,648</u>		<u>3,755</u>
Total funds			<u>3,648</u>		<u>3,755</u>

The accounts were approved by order of the board of governors and authorised for issue on 25 November 2015.

C Handley
Chair

Company Number 07686515

THE RALEIGH SCHOOL

CASH FLOW STATEMENT

FOR THE YEAR ENDED 31 AUGUST 2015

	Notes	2015 £'000	2014 £'000
Net cash inflow from operating activities	18	15	64
Capital expenditure and financial investments			
Capital grants received		-	125
Payments to acquire tangible fixed assets		(101)	(278)
Net cash flow from capital activities		(101)	(153)
Increase in cash	19	(86)	(89)

THE RALEIGH SCHOOL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2015

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention in accordance with applicable United Kingdom Accounting Standards, the Charity Commission 'Statement of Recommended Practice: Accounting and Reporting by Charities' ('SORP 2005'), the Academies Accounts Direction 2014 to 2015 issued by the Education Funding Agency and the Companies Act 2006 (other than in respect of the disclosure of remunerations received by staff governors under employment contracts - see note 9 for details). A summary of the principal accounting policies, which have been applied consistently, except where noted, is set out below.

1.2 Going concern

The governors assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the company to continue as a going concern. The governors make this assessment in respect of a period of one year from the date of approval of the accounts.

1.3 Incoming resources

All incoming resources are recognised when the academy trust has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability.

Grants receivable

Grants are included in the statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of entitlement of receipt its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the year for which it is receivable and any unspent amount is reflected as a balance in the restricted general fund.

Capital grants are recognised when receivable and are not deferred over the life of the asset on which they are expended. Unspent amounts of capital grant are reflected in the balance in the restricted fixed asset fund.

Donations

Donations are recognised on a receivable basis where there is certainty of receipt and the amount can be reliably measured.

Other income

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the goods have been provided or on completion of the service.

Donated services and gifts in kind

The value of donated services and gifts in kind provided to the academy trust are recognised at their open market value in the period in which they are receivable as incoming resources, where the benefit to the academy trust can be reliably measured. An equivalent amount is included as expenditure under the relevant heading in the statement of financial activities, except where the gift in kind was a fixed asset in which case the amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the academy trust's policies.

Interest receivable

Interest receivable is included within the statement of financial activities on a receivable basis.

THE RALEIGH SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2015

1 Accounting policies

(Continued)

1.4 Resources expended

All expenditure is recognised in the period in which a liability is incurred and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Costs of generating funds

These are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Charitable activities

These are costs incurred on the academy trust's educational operations.

Governance costs

These include the costs attributable to the academy trust's compliance with constitutional and statutory requirements, including audit, strategic management and Governors meetings and reimbursed expenses.

All resources expended are inclusive of irrecoverable VAT.

1.5 Tangible fixed assets and depreciation

Assets costing £1,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the balance sheet at cost and depreciated over their expected useful economic life. The related grants are credited to a restricted fixed asset fund in the statement of financial activities and carried forward in the balance sheet. Depreciation on such assets is charged to the restricted fixed asset fund in the statement of financial activities so as to reduce the fund over the useful economic life of the related asset on a basis consistent with the academy trust's depreciation policy. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

The property has been included at the valuation as provided by the EFA when completing their desktop valuation.

The Academy has a 125 year lease on the land and buildings with Surrey County Council,

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life, as follows:

Land and buildings	Buildings 2%; Land is not depreciated
Computer equipment	25%
Fixtures, fittings & equipment	5% - 10%

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

THE RALEIGH SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2015

1 Accounting policies (Continued)

1.6 Leasing commitments

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

1.7 Stock

Stock is valued at the lower of cost and net realisable value. Net realisable value is based on estimated selling price less further costs to completion and disposal. Provision is made for obsolete and slow moving stock.

1.8 Taxation

The academy trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the academy trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

1.9 Pensions benefits

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes and the assets are held separately from those of the academy trust.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quinquennial valuations using a prospective benefit method. As stated in Note 17, the TPS is a multi-employer scheme and the academy trust is unable to identify its share of the underlying assets and liabilities of the scheme on a consistent and reasonable basis. The TPS is therefore treated as a defined contribution scheme and the contributions are recognised as they are paid each year.

The LGPS is a funded scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and gains and losses on settlements and curtailments. They are included as part of staff costs. Past service costs are recognised immediately in the statement of financial activities if the benefits have vested. If the benefits have not vested immediately, the costs are recognised over the period until vesting occurs. The expected return on assets and the interest cost are shown as a net finance amount of other finance costs or credits adjacent to interest. Actuarial gains and losses are recognised immediately in other gains and losses.

1.10 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy trust at the discretion of the governors.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the Education Funding Agency/Department for Education where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received and include grants from the Education Funding Agency/Department for Education.

THE RALEIGH SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2015

2 Voluntary income

	Unrestricted funds £'000	Restricted funds £'000	Total 2015 £'000	Total 2014 £'000
Other donations	85	37	122	97
	<u>85</u>	<u>37</u>	<u>122</u>	<u>97</u>

3 Activities for generating funds

	Unrestricted funds £'000	Restricted funds £'000	Total 2015 £'000	Total 2014 £'000
Hire of facilities	82	-	82	86
Catering income	49	-	49	-
Other income	33	-	33	13
	<u>164</u>	<u>-</u>	<u>164</u>	<u>99</u>

4 Funding for the academy trust's educational operations

	Unrestricted funds £'000	Restricted funds £'000	Total 2015 £'000	Total 2014 £'000
DfE / EFA grants				
General annual grant (GAG)	-	1,378	1,378	1,434
Capital grants	-	-	-	125
Other DfE / EFA grants	-	125	125	48
	<u>-</u>	<u>1,503</u>	<u>1,503</u>	<u>1,607</u>
Other government grants				
Other grants	-	14	14	14
	<u>-</u>	<u>14</u>	<u>14</u>	<u>14</u>
Total funding	<u>-</u>	<u>1,517</u>	<u>1,517</u>	<u>1,621</u>

THE RALEIGH SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2015

5 Resources expended	Staff costs £'000	Premises & equipment £'000	Other costs £'000	Total 2015 £'000	Total 2014 £'000
Academy's educational operations					
- Direct costs	1,103	69	214	1,386	1,314
- Allocated support costs	205	38	253	496	426
	<u>1,308</u>	<u>107</u>	<u>467</u>	<u>1,882</u>	<u>1,740</u>
Other expenditure					
Governance costs	-	-	10	10	8
	<u>-</u>	<u>-</u>	<u>10</u>	<u>10</u>	<u>8</u>
Total expenditure	<u>1,308</u>	<u>107</u>	<u>477</u>	<u>1,892</u>	<u>1,748</u>
Net income/(expenditure) for the year includes:				2015	2014
				£'000	£'000
Operating leases					
- Plant and machinery				4	3
Fees payable to auditor					
- Audit				6	6
- Other services				4	2
				<u>4</u>	<u>2</u>

THE RALEIGH SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2015

6 Charitable activities

	Unrestricted funds £'000	Restricted funds £'000	Total 2015 £'000	Total 2014 £'000
Direct costs				
Teaching and educational support staff costs	-	1,093	1,093	1,063
Depreciation	-	69	69	46
Technology costs	-	10	10	21
Educational supplies and services	-	60	60	43
Staff development	-	10	10	9
Other direct costs	-	144	144	132
	-	1,386	1,386	1,314
Allocated support costs				
Support staff costs	-	205	205	189
Depreciation	-	16	16	24
Technology costs	-	15	15	14
Recruitment and support	-	5	5	4
Maintenance of premises and equipment	-	22	22	88
Cleaning	-	25	25	23
Energy costs	-	15	15	15
Rent and rates	-	8	8	8
Insurance	-	16	16	15
Security and transport	-	1	1	-
Catering	56	69	125	-
Interest and finance costs	-	8	8	10
Other support costs	-	35	35	36
	56	440	496	426
Total costs	56	1,826	1,882	1,740

7 Governance costs

	Unrestricted funds £'000	Restricted funds £'000	Total 2015 £'000	Total 2014 £'000
Auditor's remuneration				
- Audit of financial statements	-	6	6	6
- Other audit costs	-	4	4	2
	-	10	10	8

THE RALEIGH SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2015

8 Staff costs

	2015	2014
	£'000	£'000
Wages and salaries	1,046	1,021
Social security costs	62	63
Other pension costs	189	166
	<u>1,297</u>	<u>1,250</u>
Supply teacher costs	1	2
Staff development and other staff costs	10	9
	<u>1,308</u>	<u>1,261</u>

The average number of persons (including senior management team) employed by the academy trust during the year expressed as full time equivalents was as follows:

	2015	2014
	Number	Number
Teachers	16	16
Administration and support	17	16
Management	1	1
	<u>34</u>	<u>33</u>

The number of employees whose annual remuneration was £60,000 or more was:

	2015	2014
	Number	Number
£80,001 - £90,000	1	1
	<u>1</u>	<u>1</u>

Of the employees above, the number participating in pension schemes and the employers' contributions paid on their behalf were as follows:

		2015	2014
Teachers' Pension Scheme	Numbers	1	1
	£'000	12	12
		<u>1</u>	<u>1</u>
Local Government Pension Scheme	Numbers	-	-
	£'000	-	-
		<u>-</u>	<u>-</u>

THE RALEIGH SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2015

9 Governors remuneration and expenses

One or more governors has been paid remuneration or has received other benefits from an employment with the academy trust. The Headteacher and other staff governors only receive remuneration in respect of services they provide undertaking the roles of Headteacher and staff members under their contracts of employment, and not in respect of their services as governors. Other governors did not receive any payments, other than expenses, from the academy trust in respect of their role as governors.

The value of Governors remuneration and other benefits was as follows:

F O'Neill (Headteacher):

- Remuneration £80,000-£85,000 (2014: £80,000-£85,000)
- Employer's pension contributions £10,000-£12,000 (2014: £10,000-£12,000)

P Hill, L Light, N Rapley & C Tuckett (staff):

- Remuneration [REDACTED]
- Employer's pension contributions [REDACTED]

The other staff Governors listed above only received remuneration for their role as a member of staff and the salaries have been aggregated as the Governors believe any further detailed breakdown would be prejudicial to the structure of the Governing Board.

During the year, £60 was reimbursed for training directly to two Governors (2014: £nil)

Other related party transactions involving the governors are set out within the related parties note.

Governors and officers' insurance

The academy trust has opted into the Department of Education's risk protection arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business, and provides cover up to £10,000,000. It is not possible to quantify the trustees and officers indemnity element from the overall cost of the RPA scheme.

THE RALEIGH SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2015

10 Tangible fixed assets	Land and buildings	Computer equipment	Fixtures, fittings & equipment	Total
	£'000	£'000	£'000	£'000
Cost				
At 1 September 2014	3,640	54	478	4,172
Additions	-	23	78	101
	-----	-----	-----	-----
At 31 August 2015	3,640	77	556	4,273
	-----	-----	-----	-----
Depreciation				
At 1 September 2014	137	31	21	189
Charge for the year	46	14	25	85
	-----	-----	-----	-----
At 31 August 2015	183	45	46	274
	-----	-----	-----	-----
Net book value				
At 31 August 2015	3,457	32	510	3,999
	=====	=====	=====	=====
At 31 August 2014	3,503	23	457	3,983
	=====	=====	=====	=====
11 Stocks			2015	2014
			£'000	£'000
Uniform Stock			7	4
			=====	=====
12 Debtors			2015	2014
			£'000	£'000
VAT recoverable			32	63
Prepayments and accrued income			22	21
			-----	-----
			54	84
			=====	=====
13 Creditors: amounts falling due within one year			2015	2014
			£'000	£'000
Trade creditors			30	42
Taxes and social security costs			18	20
Other creditors			22	4
Accruals			35	72
Deferred income			51	44
			-----	-----
			156	182
			=====	=====

THE RALEIGH SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2015

14	Deferred income	2015	2014
		£'000	£'000
	Deferred income is included within:		
	Creditors due within one year	51	44
		=====	=====
	Total deferred income at 1 September 2014	44	4
	Amounts credited to the Statement of Financial Activities	(44)	(4)
	Amounts deferred in the year	51	44
		=====	=====
	Total deferred income at 31 August 2015	51	44
		=====	=====

At the balance sheet date the academy trust was holding funds received for universal infant free school means and rates grants relating to the financial year 2015/16

15	Funds	Balance at 1	Incoming	Resources	Gains, losses	Balance at 31
		September 2014	resources	expended	& transfers	August 2015
		£'000	£'000	£'000	£'000	£'000
	Restricted general funds					
	General Annual Grant	-	1,378	(1,557)	179	-
	Other DfE / EFA grants	-	125	(125)	-	-
	Other government grants	-	14	(14)	-	-
	Other restricted funds	-	37	(37)	-	-
		=====	=====	=====	=====	=====
	Funds excluding pensions	-	1,554	(1,733)	179	-
	Pension reserve	(475)	-	(18)	(18)	(511)
		=====	=====	=====	=====	=====
		(475)	1,554	(1,751)	161	(511)
		=====	=====	=====	=====	=====
	Restricted fixed asset funds					
	General fixed asset fund	3,983	-	(85)	101	3,999
		=====	=====	=====	=====	=====
	Total restricted funds	3,508	1,554	(1,836)	262	3,488
		=====	=====	=====	=====	=====
	Unrestricted funds					
	General funds	247	249	(56)	(280)	160
		=====	=====	=====	=====	=====
	Total funds	3,755	1,803	(1,892)	(18)	3,648
		=====	=====	=====	=====	=====

THE RALEIGH SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2015

15 Funds

(Continued)

The specific purposes for which the funds are to be applied are as follows.

General Annual Grant: Income received from the EFA to cover the normal running costs of the Academy.

Other DFE/EFA grants: This includes the pupil premium, universal infant free school meals, the devolved formula capital grant and sports/PE grant.

Other government grants: This includes pupil premium SEN and placement grants.

Other restricted funds: This includes restricted donations from the PSA for fireworks, the galley refurbishment and ICT equipment.

The transfer of funds relate to the purchase of fixed assets during the year and to cover the additional costs over and above those covered by GAG funding.

16 Analysis of net assets between funds

	Unrestricted funds £'000	Restricted funds £'000	Fixed asset funds £'000	Total funds £'000
Fund balances at 31 August 2015 are represented by:				
Tangible fixed assets	-	-	3,999	3,999
Current assets	160	156	-	316
Creditors falling due within one year	-	(156)	-	(156)
Defined benefit pension liability	-	(511)	-	(511)
	<u>160</u>	<u>(511)</u>	<u>3,999</u>	<u>3,648</u>

17 Pensions and similar obligations

The academy trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Surrey County Council. Both are multi-employer defined benefit schemes.

The pension costs are assessed in accordance with the advice of independent qualified actuaries. The latest actuarial valuation of the TPS related to the period ended 31 March 2012 and that of the LGPS related to the period ended 31 March 2013.

Contributions amounting to £22k (2014: £23k) were payable to the schemes at 31 August 2015 and are included within creditors.

Teachers' Pension Scheme

Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2010) and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

THE RALEIGH SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2015

17 Pensions and similar obligations

(Continued)

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis - these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

Valuation of the Teachers' Pension Scheme

Not less than every four years the Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014.

The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay (including a 0.08% employer administration charge (currently 14.1%))
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations
- the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%

During the year the employer contribution rate was 14.1%. The TPS valuation for 2012 determined an employer rate of 16.4% from September 2015, which will be payable during the implementation period until the next valuation as at March 2016, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 April 2019.

The pension costs paid to the TPS in the period amounted to £145k (2014: £150k).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in Financial Reporting Standard (FRS 17) Retirement Benefits, the TPS is a multi-employer pension scheme. The trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The trust has set out above the information available on the scheme.

Local Government Pension Scheme

The LGPS is a funded defined-benefit scheme, with the assets held in separate trustee-administered funds. The total contributions are as noted below. The agreed contribution rates for future years are 32% for employers and 5.5 to 12.5% for employees. The estimated value of employer contributions for the forthcoming year is £108k.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

THE RALEIGH SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2015

17 Pensions and similar obligations (Continued)

Contributions made	2015 £'000	2014 £'000
Employer's contributions	93	79
Employees' contributions	21	18
	<hr/>	<hr/>
Total contributions	114	97
	<hr/> <hr/>	<hr/> <hr/>

Principal actuarial assumptions	2015 %	2014 %
Rate of increase in salaries	4.0	3.9
Rate of increase for pensions in payment	2.6	2.6
Discount rate for scheme liabilities	3.7	3.7
Inflation assumption (CPI)	3.0	
	<hr/> <hr/>	<hr/> <hr/>

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2015 Years	2014 Years
Retiring today		
- Males	22.5	24.5
- Females	24.6	26.9
Retiring in 20 years		
- Males	24.5	22.5
- Females	26.9	24.6
	<hr/> <hr/>	<hr/> <hr/>

THE RALEIGH SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2015

17 Pensions and similar obligations

(Continued)

The academy's share of the assets and liabilities in the scheme and the expected rates of return were:

	2015 Expected return %	2015 Fair value £'000	2014 Expected return %	2014 Fair value £'000
Equities	3.7	428	6.3	351
Bonds	3.7	98	3.2	78
Cash	3.7	12	3.3	5
Property	3.7	41	4.5	23
	=====	-----	=====	-----
Total market value of assets		579		457
Present value of scheme liabilities - funded		(1,090)		(932)
		-----		-----
Net pension asset / (liability)		(511)		(475)
		=====		=====

The return on the fund (on a bid value to bid value basis) for the year to 31 August 2015 is estimated to be 3.1%. This is based on the estimated fund value used at the previous accounting date and the estimated fund value used at this accounting date. The actual return on Scheme assets was £16k (2014: £49k).

Amounts recognised in the statement of financial activities

	2015 £'000	2014 £'000
Operating costs/(income)		
Current service cost (net of employee contributions)	103	70
Past service cost	-	-
	-----	-----
Total operating charge	103	70
	=====	=====
Finance costs/(income)		
Expected return on pension scheme assets	(29)	(23)
Interest on pension liabilities	37	33
	-----	-----
Net finance costs/(income)	8	10
	=====	=====
Total charge/(income)	111	80
	=====	=====

THE RALEIGH SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2015

17	Pensions and similar obligations	(Continued)	
	Actuarial gains and losses recognised in the statement of financial activities	2015	2014
		£'000	£'000
	Actuarial (gains)/losses on assets: actual return less expected	13	(3)
	Experience (gains)/losses on liabilities	5	130
	(Gains)/losses arising from changes in assumptions	-	-
		<u>18</u>	<u>127</u>
	Total (gains)/losses	<u>18</u>	<u>127</u>
	Cumulative (gains)/losses to date	<u>18</u>	<u>-</u>
	Movements in the present value of defined benefit obligations	2015	2014
		£'000	£'000
	Obligations at 1 September 2014	(932)	(689)
	Current service cost	(103)	(70)
	Interest cost	(37)	(33)
	Contributions by employees	(21)	(18)
	Actuarial gains/(losses)	(5)	(130)
	Benefits paid	8	8
		<u>(1,090)</u>	<u>(932)</u>
	At 31 August 2015	<u>(1,090)</u>	<u>(932)</u>
	Movements in the fair value of scheme assets	2015	2014
		£'000	£'000
	Assets at 1 September 2014	457	342
	Expected return on assets	29	23
	Actuarial gains/(losses)	(13)	3
	Contributions by employers	93	79
	Contributions by employees	21	18
	Benefits paid	(8)	(8)
		<u>579</u>	<u>457</u>
	At 31 August 2015	<u>579</u>	<u>457</u>

THE RALEIGH SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2015

17 Pensions and similar obligations	(Continued)			
History of experience gains and losses				
	2015	2014	2013	2012
	£'000	£'000	£'000	£'000
Present value of defined benefit obligations	(1,090)	(932)	(689)	(574)
Fair value of share of scheme assets	579	457	342	222
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Surplus / (deficit)	(511)	(475)	(347)	(352)
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Experience adjustment on scheme assets	(13)	3	24	(4)
Experience adjustment on scheme liabilities	(5)	(130)	-	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
18 Reconciliation of net income to net cash inflow/(outflow) from operating activities			2015	2014
			£'000	£'000
Net income			(89)	69
Capital grants and similar income			-	(125)
Defined benefit pension costs less contributions payable			10	(9)
Defined benefit pension finance costs/(income)			8	10
Depreciation of tangible fixed assets			85	70
(Increase)/decrease in stocks			(3)	(4)
(Increase)/decrease in debtors			30	(6)
Increase/(decrease) in creditors			(26)	59
			<u> </u>	<u> </u>
Net cash inflow/(outflow) from operating activities			15	64
			<u> </u>	<u> </u>
19 Reconciliation of net cash flow to movement in net funds			2015	2014
			£'000	£'000
Increase/(decrease) in cash			(86)	(89)
Net funds at 1 September 2014			341	430
			<u> </u>	<u> </u>
Net funds at 31 August 2015			255	341
			<u> </u>	<u> </u>
20 Analysis of net funds				
	At 1 September	Cash flows	Non-cash	At 31 August
	2014		changes	2015
	£'000	£'000	£'000	£'000
Cash at bank and in hand	341	(86)	-	255
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

THE RALEIGH SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2015

21 Contingent liabilities

During the period of the Funding Agreement, in the event of the sale or disposal by other means of any asset for which a Government capital grant was received, the Academy is required either to re-invest the proceeds or to repay to the Education Funding Agency the same proportion of the proceeds of the sale or disposal as equates with the proportion of the original cost met by the Secretary of State.

Upon termination of the Funding Agreement, whether as a result of the Secretary of State or the Academy serving notice, the Academy shall repay to the Secretary of State sums determined by reference to:

- the value at that time of the Academy's site and premises and other assets held for the purpose of the Academy; and
- the extent to which expenditure incurred in providing those assets was met by payments by the Secretary of State under the Funding Agreement.

22 Commitments under operating leases

At 31 August 2015 the academy trust had annual commitments under non-cancellable operating leases as follows:

	2015 £'000	2014 £'000
Expiry date:		
- Between two and five years	4	3
	<u> </u>	<u> </u>

23 Related parties

Owing to the nature of the Academy's operations and the composition of the Board of Governors being drawn from local public and private sector organisations, it is inevitable that transactions will take place with organisations in which a member of the Board of Governors may have an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the Academy's financial regulations and normal procurement procedures.

No related party transactions took place in the period of account.

24 Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he or she is a member, or within one year after he or she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he or she ceases to be a member.