



Raleigh Headlines

Issue 4 Spring Term — 30th January 2020

Recruitment at The Raleigh School

Part Time Administration Assistant

We are seeking to appoint a school administrator with excellent organisational and interpersonal skills to join our friendly office team.

Want to work in a busy office where no two days are the same? We are looking for a skilled individual who is energetic, efficient, flexible, able to multi-task, work under pressure and can form positive relationships across the school community.

Prior experience of working with finance or administration is desirable and, in the way with the support function within the School, the duties and tasks will be varied including ordering of resources, checking delivery notes and entering invoices onto the finance system.

We do ask that you have GCSE Grade C or higher (or equivalent) in Maths and English and are competent using Microsoft Office.

For further information and an application form, please contact Mrs Lesley Light at info@theraleigh.org or 01483-282988.

All applications are to be submitted by 15:00 on Friday 7th February 2020.

Hours Monday to Friday 08:15 - 14:30

29.58 Hours a week

Term Time 39 weeks

Salary - £12,721.37 per annum (FTE £18,163)

- ◆ The poster competition for the **WIRES** charity has now closed, with the winners to be announced next week. Thanks to Mrs Broadest for running this initiative and providing the prizes as well as the kangaroo for the 'Name the Kangaroo' game. Monday's mufti for the same cause was well supported so watch this space for the amount raised.
- ◆ A very big thank you to **Lela Loves, Daisy Maison and Apple Tree Studios** for donating prizes for the WIRES poster competition. They have all been very generous to help this cause.
- ◆ **Reception** all came dressed in red and gold mufti for their **Chinese New Year** Wow day today. The dragon parade was amazing! Thanks parents for providing such appropriate clothes and to the staff for organising it – it is so important to appreciate all cultures and customs.
- ◆ If you have been contacted by the school office to renew your **DBS**, may I please remind you that the deadline to reapply is tomorrow **Friday 31st January 2020**.
- ◆ Our caterers, **abm** catering have been awarded the **Bronze**, Food for Life award by the Soil Association so well done to them.
- ◆ Advance notice that we will be celebrating **World Book Day** on **Thursday 5th March** and children may come to school dressed as their favourite book character. Again, no need to buy a costume ...
- ◆ Please do try to support **Horsley Library** as it is under threat. It's all about footfall—use it or lose it!
- ◆ **Next Thing Education**, who run the very popular Technology Club here on a Thursday after school, are going to be running a holiday club here in the February half term. Click on this link <https://nextthing.education/> or call 01442 873150 to book.
- ◆ As you know our modest **new build** to enlarge the office and add extra teaching space for groups was approved at the planning stage by GBC so we are now going out to tender. We are hoping to start the build in April and will let you know as soon as we have a firm date and how it will affect you.
- ◆ **PARENTS' VOICE** Thank you so much to the very many of you who completed the questionnaire at the Autumn Parents' Evenings. An analysis has now been completed and in general parents are very happy, with the majority of scores very high. Lower scores are around communications and events. We plan that the new reception area within the new build will help improve face-to-face communications and encourage people to come in to school. As you know we have already talked about increasing the notice period as much as possible for events. Now we will look into changing the timings of information sessions, for example, Year R Curriculum meeting and the Childnet presentation, in order to make these events more accessible for you. Further suggestions that do not impact hugely on staff workload are always welcome!

Dates for your Diary

Dates in red are new dates/items added this week

Friday 31st January 2020	Year 2 Drama Workshop Year 5 WOW Day
Monday 3rd February 2020	Year 4 Swimming
Tuesday 4th February 2020	Year 6 Explorers WOW Day
Friday 7th February 2020	Open House 3:20-4:00pm
Monday 10th February 2020	Year 4 Swimming
Thursday 13th February 2020	Year 5 to the British Museum Year 3 WOW Day Friends of the Raleigh Meeting 7pm-9pm in Class 5 Cedar
Friday 14th February 2020	4 Aspen Class Assembly Love Languages Competition CLFS End of Spring Half Term 1 . School finishes at 3:20pm
HALF TERM Next Thing Education - Technology Holiday Club	
Monday 24th February 2020	Beginning of Spring Half Term 2 Year 4 Swimming
Friday 28th February 2020	1 Ash—Class Assembly
Monday 2nd March 2020	Year 4 Swimming
Thursday 5th March	World Book Day—Dress as your favourite character
Friday 6th March 2020	Year 4 Rainforest Day Open House 3:20pm to 4pm
Monday 9th March 2020	Year 4 Swimming Open House
Tuesday 10th March 2020	Parents Evening 16:30 to 19:30
Thursday 12th March 2020	Parents Evening 16:30 to 19:30
Monday 16th March 2020	Year 4 Swimming
Friday 13th March 2020	Year 1 trip to Brooklands Museum
Thursday 19 March 2020	YEAR R Assembly (Class Oak and Class Elm)
Friday 20th March 2020	EASTER FAIR
MOCK SATS WEEK—Year 6— No morning music lessons	
Monday 23rd March 2020	Last Year 4 Swimming of term
Tuesday 24th March 2020	Year 5 depart—Osmington Bay
Friday 27th March 2020	3 Larch Class Assembly Year 5 return—Osmington Bay
Tuesday 31st March 2020	Year 5 Egyptian Museum in Hall at 14:30
Wednesday 1st April 2020	Year 3 to Dapdune Wharf
Friday 3rd April 2020	End of Spring Term 2 School finishes at 1:30pm
Save the Date:	12th June 2020— The Raleigh Ball
	14th June 2020—The Raleigh Summer Fair

The Forest
by Ben in 2Lime

The dark, gloomy forest is very scary.
Faraway in the distance there are huge trees.
In the rustling leaves lie secrets.....
Through the trees is a tiny cottage with a grey roof.
In the forest there are dark, brown trees.
In the forest lie dark, green leaves.



VACANCY AT ST MARTIN'S CHURCH
EAST HORSLEY

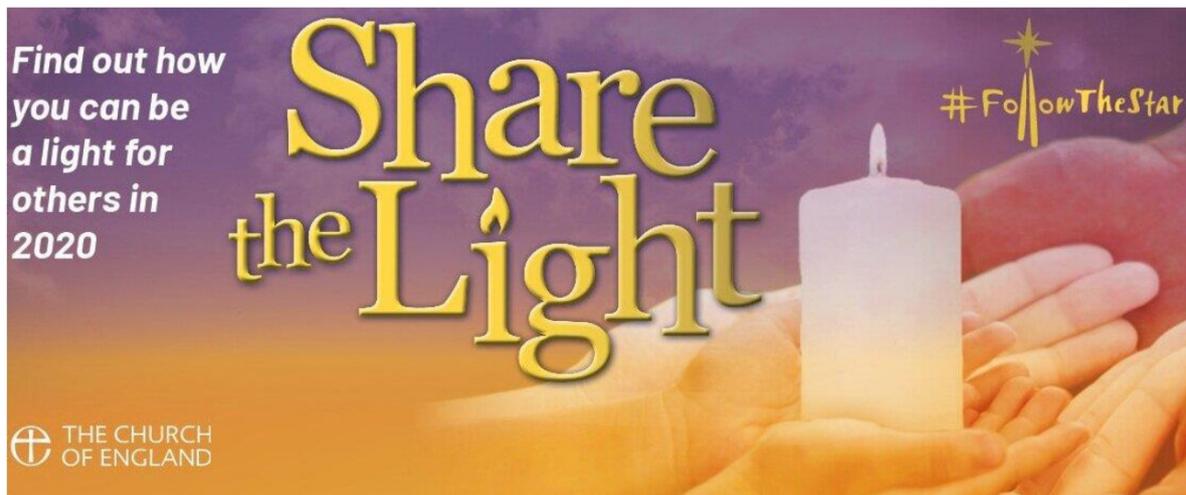
St Martin's is looking for a part-time employed Children and Families Worker to work with Renos, the Rector, and a team of volunteers in developing our work with children and young people.

Hours are flexible and negotiable for this new, exciting and varied position.

Please contact Renos on
01483-283713
or e-mail
rector@easthorsleychurch.org.uk



Family Service for Candlemas



**Sunday 2nd February
at 10.30am**

All welcome!

www.easthorsleychurch.org.uk

